

Muirfield Association, Inc.
Minutes of Board of Directors Meeting

Meeting Date: July 19, 2017

Meeting Place: Muirfield Association Office
8372 Muirfield Dr., Dublin, OH 43017

1. CALL TO ORDER

Meeting called to order at 4:30 p.m. by Board President Robert Fathman. Directors attending: Marilee Chinnici-Zuercher, Chris Curry, Diana Evans, Rory Gaydos, Paula Linehan, Tom Oleksa, John Reiner and Michael Russell. Staff attending: Walter Zeier, and Chris Carter. Legal Counsel: Jeffrey Kaman.

2. MINUTES OF LAST MEETING

The minutes of the May 24, 2017 meeting of the Board of Directors were sent via email earlier in the week. Ms. Chinnici-Zuercher moved to approve the minutes of the May 24, 2017 Board of Directors Meeting, Mr. Curry seconded the motion. All were in favor. Motion passed.

3. COMMITTEE REPORTS

Grounds & Facilities Committee:

Mr. Oleksa reported on behalf of the committee saying the committee with assistance from association staff is preparing a resident survey. Mr. Oleksa requested suggestions from the Board of Directors. Final draft of the survey will be presented at the September 20, 2017 Board of Directors meeting.

Mr. Oleksa reported that Mr. Zeier presented an example of a street sign to replace the streets signs in Muirfield Village. The current street signs are no longer in compliance with Federal regulations.

Civic Action Committee:

Dr. Fathman reported the committee has had discussions of political candidates for the upcoming November elections. The committee has also been in discussions with representatives from Dublin City schools regarding plans of open tracts of land in Dublin and surrounding townships.

Social Activities Committee:

Due to business conflicts; Mr. DiRossi was unable to attend. Mr. DiRossi submitted a report via email for the directors to review.

Design Review Report:

Mr. Zeier presented the list of plans the Design Control Committee reviewed May 2017 through June 2017. Since January 1, 2017, 393 requests have been reviewed by the Committee. 39 of the 393 request were disapproved. Disapprovals were generally due to lack of information. After revisions, 22 of the 39 requests were approved, leaving only 17 requests that are still disapproved for not resubmitting or if the request will not be approved.

Mr. Zeier reported five houses have been approved for construction by the Muirfield Design Control Committee at the Stansbury site.

Deed Violation Report:

Ms. Chinnici-Zuercher moved to ratify revocation of privileges from those properties where normal notification procedures were followed with no correction. Ms. Linehan seconded the motion. All in favor. Motion passed.

3. OLD BUSINESS

Ms. Chinnici-Zuercher presented the Finance Committee Charter to the Directors. The Charter outlines the responsibilities of the Committee. After discussion Ms. Chinnici-Zuercher moved to approve the Finance Committee Charter, Ms. Linehan seconded the motion. All in Favor. Motion passed.

4. OFFICERS/MANAGEMENT/LEGAL REPORT

General Manager's Report:

Mr. Zeier showed the Directors photos of an example of a new street sign. The current street signs are no longer in compliance with Federal regulations. After Discussion the directors requested a masterplan of all locations of current street signs to be presented at the September 20, 2017 Board of Directors meeting.

Mr. Zeier reported the City made a Right of Entry Request at Concord Rd. close to the tunnel for the city to tie in the city pathway with the Associations existing pathway near St. Bosewells Ct. Mr. Zeier sent the request to the Board of Directors via e mail. All Directors responded via e mail. The approval for Right of Entry was unanimous.

Mr. Zeier provided information of the Employee Criminal Insurance Rider. After discussion Ms. Chinnici-Zuercher moved to increase the Employee Criminal Insurance Rider to \$4,000,000.00 Mr. Reiner seconded the motion. All were in favor. Motion passed.

Mr. Zeier reported of the repairs made to Glick Rd. pool. Discussion followed.

Mr. Zeier reported that Chris Carter has been promoted to Assistant Manager.

Treasures Report:

Ms. Chinnici-Zuercher reported the Financial Committee met with the Association General Manager, Walter Zeier, and Association Bookkeeper, Sue Leonard to discuss accounting procedures. Discussion followed.

Financial Report:

Ms. Chinnici-Zuercher presented Profit & Loss Statement. Discussion followed.

Presidents Report:

Dr. Fathman reported that during the Glick Road Pool closure he received several compliments from residents of how all Association departments and staff communicated and fixed the failed component that led to the closure.

Dr. Fathman opened discussion on how to address social media sites when necessary. After discussion; Board President, Dr. Fathman will represent the Board of Directors to address social media concerns when necessary.

5. NEW BUSINESS

Mr. Zeier reported an increase in egregious behavior by residents and guests that has led to repeated dismissals by the pool staff. Mr. Zeier requests direction from the Directors of how to address the increase since there is not a policy in place regarding egregious behaviors by residents and guests. After discussion the Board directed Mr. Kaman to write a policy to be reviewed at the September 20, 2017 Board of Directors meeting.

Dr. Fathman presented Mr. Tom Oleksa and Mr. Rory Gaydos for their years of service as members of the Grounds and Facilities Committee.

9. ADJOURNMENT

Dr. Fathman adjourned the meeting at 8:26pm.

Respectfully submitted,



Paula Linehan, Secretary
Muirfield Association, Inc.