

Grounds and Facilities Committee Meeting Notes for Monday, April 28, 2014

Attendees: Tom Oleksa, Pam Ellinger, Pat O'Loughlin, Lonnie McLaughlin, Alesia Miller, Louis Burns, Rory Gaydos, Fred Faber, Gary Longstreth and Walter Zeier

Absent: None

- I. Call to Order - Tom Oleksa at 5:30
- II. Gary moved to approve February 2014 minutes, Lonnie seconded, motion passed.
- III. The following members were elected for 2014:
 - Chairman – Tom Oleksa
 - Vice Chairman – Rory Gaydos
 - Secretary – Pam Ellinger
- IV. Committee Member Assignments for 2014-2015
 - A. Landscaping –Pat O'Loughlin, Pam Ellinger, Alesia Miller, Gary Longstreth
 - B. Facilities – Louis Burns, Fred Faber
 - C. Communications – Tom Oleksa, Rory Gaydos, Lonnie McLaughlin
- V. Old Business
 - A. Landscaping:
 1. Pam reminded members to be aware of and to remove the invasive honeysuckle from their properties. Homeowners may also remove it from any common areas that abut their properties. She also e-mailed suggestions for plants that support butterfly health.
 2. Residents are being notified by the Association that they need to remove dead Ash trees which are located on their lots.
 - B. Facilities:
 1. Fred presented drawings for benches to be installed on Association property along common area pathways. Walter will gather cost information. Tom suggested that three benches be installed. We would then get responses from residents before installing additional benches. By next meeting, we should be prepared to suggest three areas that could accommodate a bench.

C. Communications:

1. Nothing new to report at this time.

VI. Reports – Walter Zeier

A summary of last year's accomplished goals was presented. The list included trellis installations, an upgraded sound system and additional picnic tables at both pools, revised employee and property handbooks, upgraded entrances to add winter interest, ash tree removals, website created and maintained in house and enabled a electronic communications program.

There are been 5,100 visits and 18,500 hits to the web page. To date, 968 residents have signed up for the electronic communications program.

VII. New Business

- A. Residents have been slow to get their pictures taken for identification badges. Committee suggested that next year, we should not automatically send out pool passes; force residents to come into the Association office.
- B. The committee agreed that we need more residents to authorize electronic communications. Rory suggested that an incentive should be offered to sign up. Pat suggested charging residents who request "snail" mail. Committee suggested that instead of printing all of the documents for the Annual Meeting, that residents should be directed to the website where the information would be available. Walter will ask our attorney to advise us as to the minimum information that needs to be sent out with the Annual meeting announcement.

Pat made a motion that we should try to increase electronic authorizations through incentives and to minimize mailings. Rory seconded, motion passed.

- C. Rory asked if the committee had ever considered replacing the street signs. This topic has been discussed several times but with no resolution. The Federal government has issued new regulations regarding signage so this will need to be considered before any changes are made to our 200 – 250 signs.

Rory and Lonnie volunteered to research signage and they will make suggestions.

VIII. Resident Comments

- A. A resident suggested that a picnic table be placed in the Muirfield Drive gazebo. Committee agreed that the addition of a table is a good idea. We are to present pictures and suggestions for this table at the next meeting.

- B. The resident living at 8853 Cruden Bay Ct contacted the committee requesting help to resolve a low area next to their property on common ground. The committee recommended that, during the summer, Walter use any available fill dirt to level the area. Tom will tell the resident of our recommendation.

IX. Adjournment

Meeting was adjourned at 7:00 pm

Future 2014 Meeting Dates - June 23, August 25, October 27