

**Muirfield Association, Inc.**  
**Minutes of Board of Directors Meeting**

Meeting Date: September 20, 2018

Meeting Place: Muirfield Association Office; 8372 Muirfield Dr., Dublin, OH 43017

**1. CALL TO ORDER**

Meeting called to order at 4:30 p.m. by Board President Dr. Robert Fathman. Directors attending: Valerie Brown, Marilee Chinnici-Zuercher, Diana Evans, Rory Gaydos, Paula Linehan, Tom Oleksa, John Reiner and Michael Russell. Staff attending: Walter Zeier, and Chris Carter. Legal Counsel: Jeffrey Kaman. Other's attending: Muirfield Grounds and Facilities Committee Chair, Pam Ellinger and Muirfield Social Activities Committee Chair, Ray DiRossi.

Dr. Fathman moved to adjourn from regular business and move to executive session. Mr. Gaydos seconded the motion. All in favor. Motion approved.

**2. MINUTES OF LAST MEETING**

The minutes of the July 17, 2018 meeting of the Board of Directors were sent via email earlier in the week. Ms. Chinnici-Zuercher moved to approve the minutes of the July 17, 2018 Board of Directors Meeting, Ms. Evans seconded the motion. All in favor. Motion approved.

**3. COMMITTEE REPORTS**

**Grounds & Facilities Committee:**

Ms. Ellinger requested a bench to be installed at the pollinator garden to honor Lou & Marylyn Burns for their years of volunteer service for Muirfield Village. After discussion; Mr. Zeier was directed to order a plaque to be installed with a bench at the pollinator garden.

Ms. Ellinger requested to conduct a resident survey for the pools only. After discussion; Ms. Ellinger was directed to conduct a survey with the draft to presented at the November 15, 2018 Board of Directors meeting.

Ms. Brown asked Mr. Zeier for the status of the shade sails that were removed from the Glick Rd. playground to prevent damage due to people climbing on top of them. Mr. Zeier reported that association staff will extend the length of the poles that support the shade sails by 4 feet.

**Civic Action Committee:**

Nothing to Report

**Social Activities Committee:**

Mr. DiRossi requested the Board to appoint Heriona Graham to the Muirfield Social Activities Committee. After discussion; Ms. Chinnici-Zuercher moved to approve the appointment. Ms. Linehan seconded the motion. All in favor. Motion approved.

Mr. DiRossi presented the proposed 2019 Annual Budget. After discussion; Ms. Chinnici-Zuercher moved to approve \$3,500.00 for the 2019 Annual Budget. Mr. Gaydos seconded the motion. All in favor. Motion approved.

**Design Review:**

Mr. Zeier presented the list of plans the Design Control Committee reviewed July 1, 2018-August 31, 2018. Since January 1, 2018, 405 requests have been reviewed by the Committee. 30 of the request have been disapproved. 92% of all requests have been approved for the year. Mr. Zeier reported that 11 homes have been approved for construction at Stansbury.

4. **OFFICERS/MANAGEMENT/LEGAL REPORT**

**General Managers Report:**

Mr. Zeier reported Muirfield Association Management is in contract with Weybridge West Association for property management.

Mr. Zeier reported a resident is appealing the decision by the Muirfield Design Control Committee to not approve the installation of DaVinci Slate, a composite material for roof that is made to have a slate or shake look. Mr. Zeier presented two samples and photos for the board to review. After discussion; A determination is tabled until the November 15, 2018 Board of Directors meeting. Mr. Zeier will send an email with addresses where DaVinci products have been installed so they can be reviewed by the Directors.

Mr. Zeier reported that he had a meeting with representatives from Elysian Fiber to install fiber optic lines. A temporary easement is requested to test the product on two homes. After discussion; Mr. Oleksa moved to charge \$1000.00 dollars to cover association costs to grant a temporary easement for six months with the possibility of an extension. Ms. Linehan seconded the motion. All in favor. Motion Approved.

Mr. Zeier requested \$1000.00 to purchase and install additional dog waste stations. After discussion; Mr. Gaydos moved to approve the request. Ms. Brown seconded the motion. All in favor. Motion carried.

Mr. Zeier requested permission to transition two seasonal employees to full time employment that do not have driver's license. After discussion; Mr. Reiner moved to permit 20% of full-time staff to not be required to have driver's license. Ms. Linehan seconded the motion. All in favor. Motion carried.

**Treasures Reports:**

Ms. Chinnici-Zuercher presented the Balance Sheet and the Profit & Loss Statement. Discussion followed.

Ms. Chinnici-Zuercher reported the Finance Committee and Mr. Zeier will meet October 30, 2018 to discuss the 2019 Capital Expenditures Report and the Proposed Operating Budget and to be presented at the November 15, 2018 Board of Directors meeting.

Discussion of the proposed Investment Policy is tabled until the November 15, 2018 Board of Directors meeting.

**Presidents Report:**

Dr. Fathman reported a resident requested for political signs to be displayed for an additional week. The current policy allows for political signs to be displayed three weeks before an election. After discussion; The Board of Directors voted 5 not in favor of and 4 in favor of changing the policy to display political signs. There will be no change with the political sign policy.

5. **OLD BUSINESS:**

Dr. Fathman opened discussion on the revised Code of Ethics policy. After discussion; Mr. Russell moved to approve the policy. Ms. Chinnici-Zuercher seconded the motion. All in favor. Motion approved.

Mr. Zeier provided updates to the ponds at Quin Abbey.

6. **NEW BUSINESS**

Mr. Gaydos opened discussion to post election results for Board of Directors after the Annual Meeting, including how many votes each candidate received. Discussion followed and it was determined that only the total number of votes will be published on the association website.

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Ms. Brown reported that she has had conversations with Kathy Kamnikar from N2 Publishing for stories to feature in Village Living. After discussion; Dr. Fathman will contact Ms. Kamnikar to discuss the Muirfield Civic Action Committee and Ms. Brown will discuss amenities in Muirfield Village.

7. **ADJOURNMENT**

Dr. Fathman adjourned the meeting at 7:26pm.

Respectfully submitted,



Paula Linehan, Secretary  
Muirfield Association, Inc.