

**Muirfield Association, Inc.**  
**Minutes of Board of Directors Meeting**

Meeting Date: September 19, 2019

Meeting Place: Muirfield Association Office; 8372 Muirfield Dr., Dublin, OH 43017

**1. CALL TO ORDER**

Meeting called to order at 4:30 p.m. by Board President Dr. Robert Fathman. Directors attending; Valerie Brown Marilee Chinnici-Zuercher, Diana Evans, Rory Gaydos, John Reiner, and Michael Russell. Directors Absent: Paula Linehan, and Tom Oleksa. Association Staff: Walter Zeier and Chris Carter. Legal Counsel: Jeffrey Kaman. Grounds & Facilities Chair: Pam Ellinger

Dr. Fathman moved to adjourn from regular business and move to executive session. Ms. Chinnici-Zuercher seconded the motion. All in favor. Motion approved.

**2. MINUTES OF LAST MEETING**

The minutes of the July 18, 2019 meeting of the Board of Directors were sent via email earlier in the week. Ms. Chinnici-Zuercher moved to approve the minutes of the July 18, 2019 Board of Directors Meeting; Mr. Reiner seconded the motion. All in favor. Motion approved.

**3. COMMITTEE REPORTS**

**Grounds & Facilities Committee:**

Ms. Ellinger reported the Grounds & Facilities Committee will have a meeting on September 23, 2019 to create a list of recommendations then presented to the Board of Directors for consideration to be included for the 2020 Capital Expenditures report.

Ms. Ellinger reported the committee will prepare a 2019 pool survey.

**Civic Action Committee:**

Dr. Fathman presented the committee report to the Directors via e mail.

Dr. Fathman moved to appoint Steve Patton to the Muirfield Civic Action Committee. Mr. Reiner seconded the motion. All in favor. Motion approved.

**Social Activities Committee:**

Mr. DiRossi presented the committee report to the Directors via e mail. In the report Mr. DiRossi presented two names to be appointed to the Muirfield Social Activities Committee. Discussion followed. Dr. Fathman moved to appoint Meredith Tolbert, and Debbie McLaughlin to the Muirfield Social Activities Committee. Ms. Brown seconded the motion. All in favor. Motion approved.

Brunch with Santa will be held Saturday, December 14, 2019 at the Muirfield Village Country Club.

**4. OFFICERS/MANAGEMENT/LEGAL REPORT**

**General Manager's Report:**

Mr. Zeier reported American Leak Detection discovered the location of the leaks at the Muirfield Dr. swimming pool. The cost of the repairs will be approximately \$5,000.00. The repairs will be completed within the next two weeks.

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Mr. Zeier requested an additional \$12,000.00 for additional grounds maintenance. Discussion followed. Mr. Reiner moved to approve the requested amount. Ms. Chinnici-Zuercher seconded the motion. All in favor. Motion approved.

Mr. Zeier requested an additional \$7,500.00 to restore the putting green by the Holbrook swimming pool. Discussion followed. Dr. Fathman moved to approve the requested amount. Ms. Evans seconded the motion. All in favor. Motion approved.

Mr. Zeier reported the tennis courts and fence at Glick Rd. should be replaced. Discussion followed. Mr. Zeier will provide replacement costs at the November 21, 2019 Board of Directors meeting.

Mr. Zeier reported the landscaping contract for city right-a-ways will be ending with the current company. Once open Muirfield Association Management, LLC will bid for the contract. Mr. Zeier provide updates as they develop.

**Design Review:**

Mr. Zeier presented the list of plans the Design Control Committee reviewed January 1, 2019 through August 31, 2019. Since January 1, 2019, 314 requests have been reviewed by the Committee. 288 of the requests were approved. 91% of requests were approved.

**Treasures Report:**

Ms. Chinnici-Zuercher presented Profit & Loss Statement. Discussion followed.

**Presidents Report:**

Dr. Fathman reported the City has continued the street sign replacement project. The phase will replace all signs along 35 mph, 45 mph and 25 mph west of Muirfield Dr. The remainder of the street signs will be replaced in 2020.

Dr. Fathman directed association staff to send an e mail to residents that political signs may not be placed in yards until October 15, 2019 and must be removed 3 days post-election.

Dr. Fathman opened discussion for the location and date of the 2020 Annual meeting. After discussion the tentative date will be Wednesday, April 22, 2020 at the Dublin library.

6. **NEW BUSINESS**

Dr. Fathman opened discussion for vertical components of a deck to be composite materials, if architecturally compatible with the deck and home. After discussion; the Muirfield Design Control Committee is directed to update the design standards for vertical deck components. Mr. Zeier will provide an update at the January 16, 2020 Board of Directors meeting.

7. **ADJOURNMENT**

Dr. Fathman adjourned the meeting at 7:37pm.

Respectfully submitted,



Dr. Robert Fathman, President  
Muirfield Association, Inc.