

Muirfield Association, Inc.
Minutes of Board of Directors Meeting

Meeting Date: March 21, 2019

Meeting Place: Muirfield Association Office; 8372 Muirfield Dr., Dublin, OH 43017

1. CALL TO ORDER

Meeting called to order at 4:30 p.m. by Board President Dr. Robert Fathman. Directors attending; Valerie Brown Marilee Chinnici-Zuercher, Diana Evans, Rory Gaydos, Paula Linehan, Tom Oleksa, John Reiner and Michael Russell. Association Staff: Walter Zeier and Chris Carter. Legal Counsel: Jeffrey Kaman. Grounds & Facilities Chair: Pam Ellinger, Elsa Kayuha: Resident.

Dr. Fathman moved to adjourn from regular business and move to executive session. Ms. Chinnici-Zuercher seconded the motion. All in favor. Motion approved.

2. MINUTES OF LAST MEETING

The minutes of the January 17, 2019 meeting of the Board of Directors were sent via email earlier in the week. Ms. Linehan moved to approve the minutes of the January 17, 2019 Board of Directors Meeting; Mr. Russell seconded the motion. All in favor. Motion approved.

3. COMMITTEE REPORTS

Nominating Committee:

Mr. Oleksa reported the following candidates for the Board of Directors. Ms. Chinnici-Zuercher, Ms. Diana Evans, Mr. John Reiner, and Mr. Andrew Graham. Mr. Oleksa moved to approve the candidates. Mr. Gaydos seconded the motion. All in favor. Motion approved.

Grounds & Facilities Committee:

Ms. Ellinger presented a summary with recommendations for the Recreational Complexes based on the survey and resident responses to the Board of Directors. After discussion; Mr. Oleksa moved to close the pools for general swimming for fifteen minutes every hour for lap swimming or walking only expect for 8:00 pm – 9:00 pm. Mr. Gaydos seconded the motion. All in favor. Motion approved.

Mr. Oleksa moved that all individuals under the age of twelve years will not be permitted to use or enter the pool facilities unless they are accompanied by a parent, guardian, or an individual fifteen years of age. Mr. Russell seconded the motion. All in favor. Motion approved.

After discussion; due to safety concerns the Directors determined that individuals five years old and younger may not enter the hot tub. Also, all individuals fourteen and younger must have an adult present with them at the hot tub.

Civic Action Committee:

Dr. Fathman reported the following individuals are members of the Civic Action Committee. Rob Carlisle, Eva Cioffari, Charlotte Coomer, Andrew Graham, Mike Grodhaus, Barry Halpern, Christine Kuret, John League, Paula Linehan, Tanya Mathew, Tom Oleksa, and Art Siegesmund.

Dr. Fathman reported a hardhat tour of the new library has been arranged for the members of CAC.

Dr. Fathman also reported this is the election year that three at-large city council seats are open. Members of the CAC with generate a list of questions to ask candidates. Dr. Fathman asked the Board of Directors to contribute questions they may have.

Social Activities Committee:

No Report

4. **OFFICERS/MANAGEMENT/LEGAL REPORT**

General Manager's Report:

Mr. Zeier provided an update on seasonal preparations. Discussion followed.

Mr. Zeier reported the following Association staff changes. Sue Leonard, retired. Erin Hull, resigned. Sandy Moreland has been hired part-time as Compliance Coordinator.

Mr. Zeier requested an additional \$3000.00 to the operating budget for the cost of restocking the ponds at Quin Abby, and Smuirfield with fish. After discussion; Ms. Chinnici-Zuercher moved to approve an additional \$3000.00 to the operating budget. Ms. Brown seconded the motion. All in favor. Motion approved.

Mr. Zeier requested direction on background checks and drug testing for returning association employees. After discussion; Mr. Oleksa moved that all returning association staff must sign a form stating that they have not been convicted of a felony over the last year. Also, 20% percent of all returning staff from each department may be randomly selected for drug testing. Mr. Russell seconded the motion. All in favor. Motion carried.

Mr. Zeier reported a resident request to plant trees on Association common ground near Gairloch Ct. After discussion; the directors determined to not plant trees at the requested location.

Design Review:

Mr. Zeier presented the list of plans the Design Control Committee reviewed January 1, 2019 through February 28, 2019. Since January 1, 2019, 47 requests have been reviewed by the Committee. 2 of the requests were disapproved. 3 requests were tabled until additional information was received. 93% of requests were approved.

Treasures Report:

Ms. Chinnici-Zuercher presented Profit & Loss Statement. Discussion followed.

Ms. Chinnici-Zuercher provided an update that Devin & Associates, INC. have almost completed the yearly audit. Discussion followed.

Presidents Report:

Dr. Fathman reported the Annual Meeting set for April 17, 2019 at the Muirfield Village Golf Club. The meeting is scheduled to begin at 6:00 pm. Refreshments will be available.

5. **OLD BUSINESS:**

Dr. Fathman opened discussion on composite shakes and slate. After discussion; Mr. Gaydos moved to permit composite roofing shakes and slate to be approvable in Muirfield Village based on the design standards drafted by Association Architect, Rich Taylor. Ms. Linehan seconded the motion. Three against. Motion approved.

6. **NEW BUSINESS**

Dr. Elsa Kayuha addressed the Board of Directors. Discussion followed.

Mr. Reiner moved to adjourn from regular business and move into executive session. Mr. Russell seconded the motion. All in favor. Motion approved.

7. **ADJOURNMENT**

Dr. Fathman adjourned the meeting at 6:48pm.

Respectfully submitted,

A handwritten signature in blue ink that reads "Paula Linehan". The signature is written in a cursive style with a large initial 'P' and a long, sweeping underline.

Paula Linehan, Secretary
Muirfield Association, Inc.