

Muirfield Association, Inc.
Minutes of Board of Directors Meeting

Meeting Date: November 16, 2016

Meeting Place: Muirfield Association Office
8372 Muirfield Dr., Dublin, OH 43017

1. CALL TO ORDER

Meeting called to order at 4:30 p.m. by Board Vice President Robert Fathman. Present: Marilee Chinnici-Zuercher, Chris Curry, Robert Fathman, Warren Fishman, John Reiner, Michael Russell. Directors Michael Grodhaus, Diana Evans, Paula Linehan were excused. Staff attending: Walter Zeier, and Chris Carter. Legal Counsel: Jeffrey Kaman. Others attending: Tom Oleksa, Grounds & Facilities Committee representative and Mindy Miller, Ray DiRossi, and Kristina Ledford Muirfield Village Civic Association.

2. MINUTES OF LAST MEETING

The minutes of the September 21, 2016 meeting of the Board of Directors were sent via email earlier in the week. John Reiner moved to approve the minutes of the September 21, 2016 Directors Meeting, seconded by Chris Curry. All in favor. Motion passed

3. EXECUTIVE SESSION

Mr. Fathman moved to adjourn to Executive Session for Legal Counsel's Report and Right-to-Hearing requests. Mr. Reiner seconded the motion. All in favor. Motion passed.

Mr. Fathman moved to adjourn Executive Session and return to regular business meeting. Mr. Fishman seconded the motion. All in favor. Motion passed.

4. COMMITTEE REPORTS

Grounds & Facilities Committee

Mr. Oleksa reported that this committee appreciates staff's quick, efficient service with the fence, mailbox, and gazebo project. The mailbox project is complete. Mr. Oleksa reported the positive resident feedback with how well the gazebo looks. Mr. Oleksa reported that 261 residents have signed up for the new resident directory, an increase of 160 residents in two months.

The committee reviewed security system upgrades for both recreation centers due to an increase of vandalism over the last couple years.

Nominating Committee

Mr. Fathman appointed Ms. Chinnici-Zuercher, Ms. Linehan and Mr. Grodhaus to gather a slate of candidates for positions on the Board of Directors. At least three candidates are needed to fill positions for the Board of Directors.

5. OFFICERS/MANAGEMENT/LEGAL REPORT

President's Report:

None

Financial Report:

Mr. Zeier presented Profit & Loss Statement and Balance Sheet for the period ending October 31, 2016; there were no questions.

Mr. Zeier presented the proposed Capital Expenditures Report for 2017. After discussion, Mr. Fathman moved to approve the 2017 Capital Expenditures Report as presented. Ms. Chinnici-Zuercher seconded the motion. All in favor. Motion passed

Mr. Zeier presented the Proposed Operating Budget for 2017. After discussion Ms. Chinnici-Zuercher moved to approve the Proposed Operating Budget for 2017. Mr. Reiner seconded the motion. All in favor. Motion passed.

Design Review Report

Mr. Zeier presented the list of plans the Design Control Committee has reviewed during the past two months. Mr. Zeier reported that 662 plans have been reviewed through October 31, 2016. There were no questions.

Deed Violation Report

Mr. Reiner moved to ratify revocation of privileges from those properties where normal notification procedures were followed with no correction. Mr. Curry seconded the motion. All in favor. Motion passed.

General Manager's Report

Mr. Zeier reported he has been in contact with several contractors for the association building expansion. Mr. Zeier has not received any bids. Mr. Zeier reported only one of the contractors want to bid on the expansion. Mr. Zeier will continue to seek bids for the expansion and hopes to present bids by the January 25, 2017 Board of Directors meeting.

6. **Old Business**

Mr. Zeier reported the fence replacement on Glick Rd. is one hundred yards from completion. Mr. Zeier reported that 1,103 trees have been removed in 2016. 105 trees have been planted, most along Glick and Avery Rd.

7. **New Business**

The Directors asked Mr. Zeier to explore additional Capital Expenditures for 2017 and to present them at the January 25, 2017 Board of Directors meeting. Discussion about the creation of a Social Activities Committee. Follow up discussions set for the January 25, 2017 Board of Directors Meeting.

8. **ADJOURNMENT**

Mr. Russell moved to adjourn the meeting. Ms. Chinnici-Zuercher seconded the meeting. All in favor. Meeting adjourned at 8:08 pm.

Respectfully submitted,



Walter Zeier, Secretary
Muirfield Association, Inc.