

Minutes for Grounds and Facilities Committee
October 28, 2019

- I Attendees: Kyle Lucas, Karen Taylor, Ray DiRossi , Danielle D’Onofrio
Pam Ellinger, Shawn Sentz, Alesia Miller, Mark Ransom,
Walter Zeier, Tom Oleksa – Muirfield Board of Trustees
Representative
- II Call to Order: Pam Ellinger at 5:30 PM
- III Approval of Minutes: Motion to approve September 26, 2018 minutes
was proposed, seconded and approved.
- III. New Business – None
- IV. Unfinished Business
- A. Discussion of 2019 Pool Survey
The survey was approved as presented and a copy will be provided to
Walter Zeier for distribution to the Muirfield residents.
- B. Discussion of Muirfield entrances to be redesigned and refurbished.
- Entrances were designed as either “high volume” or “low volume”
as a function of the number of cars that pass through the entrance.
 - The Committee recommends that two “generic” landscape plans be
prepared, one for the “high volume” entrances and one for the “low
volume” entrances, which plans will be used as a basis for
refurbishment of the various entrances during the next few years.
The entrances should be as similar in appearance as possible,
especially those on Glick Road, with variations required due to
environment, size and shape of available land.
 - Consider increased use of evergreen plants that look good all year
 - Consider utilizing significant flower installations at the “high
volume” entrances instead of multiple, small flower installations
at the “low volume” entrances.
 - The following 23 entrances were discussed:
 1. Muirfield/Brand – “high volume” - maintenance and some level of
refurbishment required After completion of maintenance and
initial refurbishment, a determination will be made
as to whether a redesign of the entrance landscaping is required.
 2. Muirfield/Moors Place– “low volume” - maintenance required.
Tom Oleksa to engage with Moors residents for this project
 3. Muirfield/Muirfield Green – “low volume” - no work required
 4. Muirfield/Tarton – “low volume” - maintenance and/or
refurbishment required
 5. Muirfield/Holbrook Pool Entrance – “low volume” - maintenance
and/or refurbishment required
 6. Brand/Quin Abbey – “low volume” - no work required
 7. Avery/Balmoral – “low volume” - refurbishment required

8. Avery/Memorial – “high volume” – redesign and refurbishment required
9. Avery/Glick – “low volume” – to be refurbished with contributed funds
10. Glick/Davington- “low volume” – to be refurbished with contributed funds
11. Glick/Finlarig – “low volume” – missing plaques
12. Glick/Caithness – “low volume” – no work required
13. Glick/Castlebay – “low volume” - refurbishment required
14. Glick/Rothesay West – “low volume” – clean and trim plants
15. Glick/Burleigh - “low volume” – clean and trim plants
16. Glick/Rothesay East- “low volume” – clean and trim plants
17. Glick/Carnoustie – “high volume” – maintenance and refurbishment required
18. Glick/Leith – “low volume” – maintenance required and reduce size of planting beds.
19. Glick/Muirirk West- low volume” – clean and trim plants
20. Glick/Muirkirk East - low volume” – clean and trim plants
21. Dublin/Muirfield Place – “low volume” – refurbishment required
22. Dublin Rd/Rte745/Memorial – “high volume” - refurbishment and re-design required
23. Glick/Din Eidyn – “low volume” - clean and trim plants

• **The Committee made the following recommendations:**

- A) The following four “high volume” entrances should be prioritized for immediate action as noted below.
 - a) Dublin Rd /Rte745/Memorial – requires redesign
 - b) Muirfield / Brand – maintenance and some level of refurbishment required After completion of maintenance and initial refurbishment, a determination will be made requires maintenance.
 - c) Avery / Memorial – requires redesign
 - d) Carnoustie / Glick- requires redesign
- B) The following three “low volume” entrances should be prioritized for immediate action as noted below.
 - a) Glick / Castlebay – requires redesign
 - b) Muirfield / Tarton – requires maintenance and/or redesign
 - c) Balmoral / Avery – requires redesign

VII. Resident Comments

There were no Residents in attendance.

VIII Adjournment

The meeting was adjourned at 7:25 PM